

Job Opportunity
Edwardsville Gun Club
4104 Staunton Rd, Edwardsville, IL 62025
618-656-2875

EGC - Club Operations Manager \$18/Hr. Version 8/4/22

Edwardsville Gun Club is currently seeking to hire someone to act as the primary club operations manager during normal business hours. This candidate must be familiar with/comfortable around firearms and working with the public. The position requires a minimum of 18 years old in order to serve alcohol and sell firearm supplies.

Responsibilities include:

- Opening the club - Includes opening the registers, checking in the employees, and preparing to open the club for the day.
- Counter - Includes checking in members/guests, collecting money for shooting practice, selling merchandise, and answering questions about the club.
- Bar - Full service bar, offering alcohol, mixed drinks, and snacks for members/guest.
- Safety - Help monitor the members/guests shooting for safety.
- Inventory - Check inventory for each shift and restock merchandise and alcohol.
- Shipments- Thursday club shipments for different merchandise and alcohol.
- New Members - Answer questions for potential new members and take new membership applications.
- Closing the club - includes counting out the registers, guiding the trap help to ensure everything is shut down properly and all equipment accounted for, and locking all doors.
- Complete the Thursday Manager Checklist

Job Requirements:

- Ability to lift and carry up to 50 pounds.
- Illinois BASSET training certification (an on-line bartender class lasting about 3-4 hours on the safety of serving alcohol to customers)
- Trap Shooting Overview (about one hour of hands on safety and training around the trap shooting.
- Range Safety Overview (about one hour of hands on safety and training at the range. Shooting is not required)
- Valid Illinois FOID Card

Hours: (Could be split between 2 employees)

Saturday 11:00am - 6:00pm

Sunday 11:00am - 6:00pm

Every other Thursday 9:00am - 6:00pm

On the job training will be provided for all responsibilities listed above.

Options to Apply:

- Apply onsite during normal business hours
- Contact Rich Renner 618-977-7100 Text / Call